

GALENA AREA EMT MEETING MINUTES
NOVEMBER 6TH, 2018



Meeting called to order by President Ruth Foley.

Members present: Aishah Abdul Aziz, Bill Bingham, George Calhoun, Ken Calvert, Ron Data, Brian Diedrick, Joshua Diedrick, Ruth Foley, Cynthia Foley, Michelle Finley, Ruth Foley, Christian Gronewold, Glenn Harris, Megan Harris, Colleen Keleher, Terry Kieffer, Mike Moser, Ted Nack, Dough Rahden, Dave Teply, Lynn Teply, Andrew Teply, Matt Teply, Les Virtue, Jeremy Werner, Sandra Weber.
A quorum was established.

Secretary's Report

- October minutes were distributed and a motion was made to accept the minutes by Terry Kieffer and seconded by Bill Bingham. Motion carried.

Treasurer's Report

- The financial statement was emailed out.
- The only bill left to pay is Colleen for the November meal for \$150.56. Ruth made a motion to accept the treasurer's report as presented and pay Colleen for the meal. Ken made a motion and Christian seconded it. Motion carried.

President's Report

- Ruth sent out an email to get everyone's opinion on when to have the January meeting. The next meeting will be on January 3rd.
- There are 2 interviews for coordinator coming up and will be held November 8th.
- The board has interviewed some paramedics, but are waiting until the county board meeting to see if the levy gets increased.
- Reservations for the Log Cabin have been made for December 4th at 6:30 for cocktails and 7:00 for dinner. After dinner will be when we collect money for our less fortunate family.

Board Representatives Report

- The last payments were made for 1-ADAM-18 for \$1,806.22.
- The attendance issue came up during the meeting and how that will be handled.

Coordinator Report

- IDPH inspection is coming up of the ambulances and us in general. Make sure you have your certificates, driver's licenses, and anything else Shelly may ask for in on time.
- The investigation that we were under by IDPH we were completely in the right. Well done to everyone on the scene that day.
- Doug's company that he works for every time he volunteers time with us his company makes a donation to us. So we have a donation for \$500.
- There is a new report form for billing. Which has been the report form for about 5 years. The only difference between ours and the bottom of the new one is that if the patient does not sign the form themselves we need to get a hospital staff signature to verify that they were not able to sign. The patient needs to sign!!
- Report writing is going good. Just remember we need a face sheet, billing sheet, and the report.
- There have been a few interviews for new paramedics who are eager to come on board. At this point we are just waiting for the county board meeting to see if the levy gets raised .065 from what it was before.
- We received a thank you letter from Mary Jane Schueller for transporting one of her family members who has recently passed away. We also received a thank you letter from the half marathon race we attended.
- There is an EMT class coming up in January that will be hosted here and the fire department will also be have an EMR class coming up December.
- CO2 detectors are on all the jump bags.
- We have people coming in cleaning once a month. The building looks wonderful so let's try to keep it looking nice.
- Please try and go to the county meeting tomorrow the more people that come and support Galena EMS the better.
- We are now taking Chestnut and some of Hanover. Hanover has done absolutely nothing in trying to recruit people so shortly after the new year Elizabeth will be going for the full amount, and we will probably go for the full amount. If the levy increase does not go through we don't know if we will take Chestnut. We need to focus on our district before we go and try to cover another district plus another

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one. Everyone needs to listen to the pages because the second Rig is going to be hard to fill. On the other hand, everyone is doing everything they can and its very much appreciated.

- If you are transporting a patient to Mercy or Finley, you have to get a refusal.

Vehicle Update

- 1-ADAM-18 has a dent in the bumper. The frame is bent underneath it.
- Don't drive 18 or 20 until they have had their inspection of Friday.

New Business

- There was a complaint about some members not completing their 12 hours a month and 8 meeting a year. Whether excused or unexcused you must be at 8 meeting a year. Right now our department is small and we don't want to be kicking everyone out of this service. Everyone knew the intent of the by-laws. If there are members missing the trainings and meeting skype may be an option of members not able to attend. Megan voice records all the meetings and is willing to email them to anyone who misses it. There is no limit on violations that you can receive. Every time you don't make the 12 hours or miss more than 3 meeting you need to go to the district board for them to decide. If the trainings get recorded and people are able to watch them when they don't attend the meetings they will not count as CEU's. There is an option to make a Facebook page that is private for only members where these recordings and the meeting minutes can be posted for people to watch. Colleen suggested maybe separating the meeting from the trainings. Communication is key. From now on Ruth will be the only person people need to get in contact with if you are going to be absent from a meeting.

Motion was made by Dave Teply and seconded by Lynn Teply to adjourn the meeting. Motion carried.

Submitted by: Megan Harris, Secretary