

Galena Area Emergency Board of Directors

217 Summit Street

Galena IL 61036

Date: July 26, 2018

Present: David Diedrich, Nancy Schamper, Janet Bussan, Ruth Foley, Jan Splinter, Jack Gehrts, Susan Strand. Randy Beadle, Bill Bingham, Les Virtue and Wayne Moyer.

Absent: Linda Heitkamp, Linda Winter, Pam McIntyre, Guest, Lori Moyer. West Galena rep.

The meeting was called to order by President Diedrich at 7:00pm with the Pledge of Allegiance.

R. Foley moved, seconded by R. Beadle to approve the June 28, 2018 minutes. All voted aye. Motion passed.

J. Bussan presented the Financial Report. The 2<sup>nd</sup> payment of Tax money came in. Discussion occurred about paying off the \$40,000.00 loan plus interest. J. Gehrts moved, seconded by R. Foley to pay off the loan. All voted aye. Motion passed.

J. Splinter moved, seconded by R. Foley to approve the Financial Report. All voted aye, Motion passed.

Bills came to \$15,179.44; Payroll came to \$10533.90 which includes the Federal taxes. J. Bussan moved, seconded by R. Beadle to pay the bills and payroll as presented, all voted aye. Motion passed.

**PRESIDENT'S REPORT:** The tax levy is going OK and D. Diedrich does not anticipate any problems.

The audit will be the last of August. The land sale is on hold at the request of Midwest Hospital.

**EMT REPORT:** L. Virtue reported that 23 were present at the July meeting. Training was on the

Lucas 3. W. Moyer reported that there was a shimmy in A-17 and Guys will do an alignment. The rigs are due for an oil change in August. And W. Moyer would like to have local garages do the work. The Board thought that was a good idea. The Stryker cots were check and needed repairs done.

Janet Bussan left at 7:30pm.

**EMS COORDINATOR REPORT:**

1. Preventive repairs on the roof are being done for between \$500.00 and 700.00
2. Hanover EMS: We have done 4 or 5 calls and B. Bingham has talked to the chairman of the Hanover Board and offered our help. There was no stipend offered. No one contacted us to help.
3. PROTECED HEALTH INFORMATION FORM: This form is HIPPA compliant and will be posted on our upcoming website to eliminate the need for individual patient signatures during emergency calls.
4. DUI—discussion occurred about billing for them. We can bill for service after a person is convicted. We will try to do this.
5. The road closures were announced.
6. ESO – for report writing. We are in training. Classes are on August 7 and again on August 21 for those missing the August 7 class.

7. New equipment: Lucas 3 was shown to the Board. Our goal is to fully fund the Lucas 3 through donations. The EMTs have had training on its use. And talked about the Lite Saver used with the Lucas 3.
8. New equipment: The new Lucas 3 was shown to the Board, and Lite Saver was discussed. They take the place of doing CPR and work well.
9. New Billing, Professional Billing Service, will start September 1. There is a lot of uncollected monies. We do not know if bills were sent by Lifestar or how much is due on bills. So far Lifestar has not sent any records to account for the loss, as we requested.
10. This month we had 56 calls and year to date is 339 calls.
11. Upcoming events: August football will start. Bill is meeting with the coach tomorrow. The stair climb race is coming up.

**NEW BUSINESS:**

1. GAEMSD Board policies and bylaws: Discussion occurred. A couple of revisions are needed. The Committee should invite 3 EMTs to join them in revising the policies and bylaws and checking for conflicts the EMT policies. We will vote on it at the next meeting. R. Beadle moved, seconded by J. Gehrts to table voting on the new GAEMSD Board Policies and Bylaws until the August meeting. All voted aye. Motion carried.
2. Discussion occurred on the website and contract with Greg Hart. R. Foley checked into Go-Daddy. The biggest problem if we stay with them is that everything we need or would like costs us. Greg Hart, Arrow Digital, is from Galena, cost is \$1000.00 for design and website and we will be able to access Twitter, Instagram and Facebook through it. R. Foley moved, seconded by J. Splinter to go with Arrow Digital and Gary Hart. 6 voted aye and R. Beadle abstained. Motion carried.
3. Discussion occurred on Patient refusal and compensation. In May our service had 51 calls with 12 refusals. In the past we have not charged for refusals. R. Beadle moved, seconded by S. Strand to charge \$200.00 for a refusal. All voted aye. Motion carried.
4. Discussion occurred on the Fee schedule for special Events: A charge at the hourly pay rate for the time at the event will be billed. J. Gehrts moved, seconded by J. Splinter to adopt the hourly pay rate for special events. 6 voted aye with R. Foley abstaining.
5. Bill requested that the large washer and dryer in front of A-20 be removed so that area can be used for supplies needed for routine ambulance maintenance.
6. Committee for hiring a new Coordinator: President Diedrich appointed Linda Winter, Randy Beadle, Susan Strand and David Diedrich. They will meet the 3<sup>rd</sup> or 4<sup>th</sup> week in August.
7. EMT Bylaws: Issue raised by R. Beadle that clarification is needed for the voting status of EMS 'students' R. Beadle moved, seconded by J. Gehrts to accept the proposed Bylaws of the EMTs. This issue will be reviewed and adjusted if needed.

**COMMITTEE REPORTS:** Vehicle report was given during the EMT report by W. Moyer.

No other committees had met.

R. Beadle moved to adjourn at 8:54pm, seconded by N. Schamper.

Respectively submitted,

Nancy Schamper

